



**APPLICATION FOR USE OF SOFTBALL FIELDS  
SAND ISLAND STATE RECREATION AREA  
Reservation Form**

DATE: \_\_\_\_\_

Name of Organization \_\_\_\_\_

Representative \_\_\_\_\_ Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Alternate Representative \_\_\_\_\_ Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Fields Requested \_\_\_\_\_

Date of Use \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_

Number of People Expected \_\_\_\_\_ / \_\_\_\_\_  
Participants Spectators

**READ CAREFULLY**

Through an Adopt-A-Park agreement executed on March 1, 2012, the Department of Land and Natural Resources has authorized the Hawaii Softball Foundation to coordinate the public use of the ball fields at Sand Island State Recreation Area. All reservation forms are subject to cancellation by the Hawaii Softball Foundation and/or the Department of Land and Natural Resources, State of Hawaii due to scheduling conflicts, violation of field usage terms, or unforeseen facility closure. **CANCELLATION OR CHANGES IN SCHEDULE BY THE FIELD USAGE HOLDER MUST BE PROMPTLY REPORTED TO THE HAWAII SOFTBALL FOUNDATION.** Parking in unmarked parking stalls is prohibited, unless prior written permission has been obtained from the Department of Land and Natural Resources, State of Hawaii. **FIELDS WILL BE CLOSED IN THE EVENT OF HEAVY RAIN AND/OR POOR FIELD CONDITIONS. FIELD USAGE HOLDER MUST COMPLY WITH POSTED SIGNS.**

**INSURANCE**

Organizations using the softball fields shall be required to obtain insurance. The field usage holder shall present to the Hawaii Softball Foundation and/or the Department of Land and Natural Resources, State of Hawaii a certificate for comprehensive general liability insurance, and a copy of the insurance policy, if requested by the State of Hawaii, naming the Hawaii Softball Foundation and/or the Department of Land of Natural Resources, State of Hawaii as additional insured, with the minimum coverage of bodily injury \$2,000,000 per occurrence, property damage \$300,000 per occurrence. Such policy or policies shall be placed with a company with an A.M. Best rating of A, Class 7, or better. Said coverage shall commence from the event equipment set up date to the completion of the take down and removal of all equipment. If any time in the judgment of the Hawaii Softball Foundation and/or the Department of Land and Natural Resources, State of Hawaii decides that such policy or policies are not sufficient for any cause or reason, the field usage permit shall be suspended, until such policy or policies can be amended.

**RESPONSIBILITY FOR DAMAGES AND LIABILITY**

All reservation forms issued by the Hawaii Softball Foundation shall be subjected to the rules and regulations of the Department of Land of Natural Resources, State of Hawaii (specifically Hawaii Administrative Rules §13-146 pertaining to State Parks), City Ordinances and State Law, and persons or organizations to whom such reservation forms are issued shall be liable for loss, damages or injury to persons or property resulting from the use of the softball fields and surrounding areas under such applications. In addition, persons or organizations to whom the application is issued, in

